



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Cebu City



August 1, 2013

DepEd MEMORANDUM

No. 410, s.2013

**DIVISION ORIENTATION ON THE ADMINISTRATION OF THE
NATIONAL CAREER ASSESSMENT EXAMINATION (NCAE) TO
ALL THIRD YEAR HIGH SCHOOL STUDENTS**

To: OIC, Assistant Superintendents
Division Supervisors/Coordinators
Secondary School Heads
Heads, Private Secondary Schools
Guidance Counselors & Guidance Coordinators

1. To give sufficient time for comprehensive career guidance to high school students before they enter the tertiary level, the Department of Education (DepEd) through the National Educational Testing and Research Center (NETRC) shall administer the SY 2013- 2014 National Career Assessment Examination (NCAE) on August 28, 2013. It will be given to the third year high school students only.
2. For smooth administration of the examination, all Public and Private Secondary School Heads, Guidance Counselors and Guidance Coordinators of public schools only are enjoined to attend the division orientation on Tuesday, August 20, 2013 at the Ecotech Center, Sudlon, Lahug, Cebu City following the schedule below :

Participants	Time
Secondary School Heads- Public and Private Schools	8:00- 11:30 A.M.
Secondary Guidance Counselors & Elementary	1:30- 5:00 P.M.
Guidance Coordinators (Public only)	

3. All school officials and personnel are required to support/assist in the administration of this test.
4. Expenses relative to the conduct of the activity are chargeable against National Education and Testing Center (NETRC) funds, subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.

ARDEN D. MONISIT, Ed.D.